



## **Enrolment Policy**

### **Mission:**

St Mary of the Angels Catholic Primary School, as an integral part of the Parish Community consisting of Students, Teachers, Parents & Friends, and Parish Priest, teaches and upholds gospel values. These values are demonstrated by concern and love for each individual in the community according to the teachings of Jesus Christ.

St. Mary of the Angel's strives to develop each child spiritually, morally, emotionally, academically and physically to the individual's full potential, instilling self-discipline and self-worth.

St Mary of the Angel's School Community works together to provide a Christian example and influence in the wider community, and to offer a choice of educational systems.

### **Rationale**

When families make application for enrolment at St Mary of the Angels School Guyra it is expected that they will endeavour to uphold the aims of our mission statement.

At St Mary of the Angels we strive to create an atmosphere of cooperation between parent and school for the ultimate good of the whole school community.

### **Enrolment Policy**

The School is guided by the Bishops Commission for Catholic Schools Policy Statement on the enrolment of students in Catholic Systemic Schools in the Diocese of Armidale.

1. Firstly compassion and common sense should be used with each application considered on its individual merits. While children from all families who are prepared to support the ideals and principles of the Catholic School may be considered for enrolment, priority in enrolment is given in the following order:-
  - a) Baptised Catholic Children whose families regularly worship in the Parish
  - b) Siblings of children already enrolled whose parents wish then to have a Catholic Education and who are supportive of the Catholic Ethos of the school
  - c) Baptised Catholic children whose parents wish them to have a Catholic Education and who are supportive of the Catholic Ethos of the school
  - d) Non-Catholic Children, who belong to a family that can demonstrate some meaningful relationship with a Christian tradition and whose parents wish them to have a Catholic education. The parents are supportive of the Catholic Ethos of the school.
  - e) Every effort will be made to accommodate children transferring from a previous Catholic School.

The Principal, in consultation with the Parish Priest may exercise discretion regarding an application and may determine a child's eligibility beyond the stated guidelines. Also relevant is the human/ physical resources of the school.

2. Prior to enrolment the educational/physical needs of applicants will be identified. If the level of support required is beyond the capacity/ability of the school to provide, the matter will be referred to the Catholic Schools office for consultation with the Additional Needs Consultant as to the ability of the Diocese to meet the needs of the applicant.
3. Immunisation -Children starting Kindergarten will be requested to present an Immunisation Certificate at the time of school enrolment. If an Immunisation Certificate is not presented to the school, your child will be classified as "not immunised" and may have to stay at home during a disease outbreak.
4. Students will be expected to attend religion lessons, liturgies, retreats and reflection days organised by the school. Parents and children are expected to support the Christian values and attitudes of the school

5. Children of families who are suffering financial hardship should not find this an obstacle to enrolment within the terms of the Diocesan School Fees Policy, special circumstances should be discussed with the School Principal
6. An application for enrolment package is to be completed and all documentation supplied by the Parent or Guardian. Failure to supply documentation upon application will lead to withdrawal of the application.
7. All parents seeking to enrol children in Catholic Education are expected to respect the ideals and principles upon which the Catholic School is based.

#### **Outcome**

Parents will be informed of the outcome of their application for enrolment. If successful, the student will be enrolled. If the enrolment ceiling for the year has been reached the student will need to be placed on a waiting list and the enrolment reassessed at a later date.

#### **Appeals**

If parents who wish to enrol their child in a Catholic School in the Armidale Diocese are unsuccessful in their application made to the Principal of St Mary of the Angels School and have reason to request reconsideration, an appeal may be lodged in accordance with the Bishops Commission for Catholic Schools Policy Statement on Enrolment of Students in Catholic Systemic Schools in the Diocese of Armidale.